



# YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Govt. Maharani Laxmibai Girls PG College, Kila Bhavan, Indore
• Name of the Head of the institution	Dr. Chanda Talera Jain
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07312411696
• Mobile no	9425944773
• Registered e-mail	hegnpgpgckind@mp.gov.in
• Alternate e-mail	coordinatoriqacmlbgpg@gmail.com
• Address	Govt. Maharani Laxmibai Girls PG College, Kila Bhavan, VIP Road, Near 15th Batalian, Indore
• City/Town	Indore
• State/UT	Madhya Pradesh
• Pin Code	452006
2.Institutional status	

• Affiliated /Constituent	<b>Affiliated</b>				
• Type of Institution	<b>Women</b>				
• Location	<b>Urban</b>				
• Financial Status	<b>UGC 2f and 12 (B)</b>				
• Name of the Affiliating University	<b>Devi Ahilya Vishwavidyalaya, Indore</b>				
• Name of the IQAC Coordinator	<b>Dr. Rajesh Kumar Pathak</b>				
• Phone No.	<b>07312411696</b>				
• Alternate phone No.	<b>9424890347</b>				
• Mobile	<b>9424890347</b>				
• IQAC e-mail address	<b>coordinatoriqacmlbgpg@gmail.com</b>				
• Alternate Email address	<b>rajeshpthk@yahoo.co.in</b>				
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="http://www.mlbpggindore.com/pdf/AQAR%2019-20.pdf">http://www.mlbpggindore.com/pdf/AQAR%2019-20.pdf</a>				
4.Whether Academic Calendar prepared during the year?	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.mlbpggindore.com/pdf/academic-calender-2020-21.pdf">http://www.mlbpggindore.com/pdf/academic-calender-2020-21.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>73.25</b>	<b>2004</b>	<b>03/05/2004</b>	<b>02/05/2009</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.71</b>	<b>2014</b>	<b>05/05/2014</b>	<b>04/05/2019</b>
<b>Cycle 3</b>	<b>B+</b>	<b>2.60</b>	<b>2019</b>	<b>18/10/2019</b>	<b>17/10/2024</b>
<b>6.Date of Establishment of IQAC</b>		<b>15/10/2002</b>			

**7. Provide the list of funds by Central / State Government  
UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Institutional</b>	<b>RUSA</b>	<b>RUSA</b>	<b>June 2020</b>	<b>30,000</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

**9. No. of IQAC meetings held during the year**

**4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?

**Yes**

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

**No**

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

- Regular meeting of IQAC and timely Submission of AQAR • 01 International Webinar, 03 National Webinars and 01 Faculty Development Program were Organized • Enhancement in the field of Research and development of E-Content • Enhancement in Infrastructure • Plantation for Green and Healthy Environment

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
<b>Proposal for International Webinar</b>	<b>International Webinar was Organized on 13,14 July 2020</b>
<b>Proposal for National Webinar</b>	<b>Four Nos. National Webinar were Organized</b>
<b>Proposal for Faculty</b>	<b>One Faculty Development Program was Organized for teaching Staff from 20 to 30 july 2020</b>

<b>Development Program</b>	
<b>Proposal for safety from Covid-19</b>	Safety measures were taken -Like Installation of Automatic contactless Sanitizer Spray machine, Paper Sprayer, Hand Sanitizer etc.
<b>Proposal for Regular updating of College Website</b>	Time to Time Updation of Website- Sharing of Information and activities with all Stake Holders
<b>Proposal for Green, Energy and Environment Audit</b>	Green, Energy and Environment Audit has been done for the year 2020-21
<b>Proposal for Infrastructure Growth</b>	New Construction- Added One Sports Ground, one Academic Block and Extension of Zoology Laboratory. One more Library Building and academic block is under Construction.

<b>13. Whether the AQAR was placed before statutory body?</b>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

<b>Name</b>	<b>Date of meeting(s)</b>
Nil	Nil

<b>14. Whether institutional data submitted to AISHE</b>	
<b>Year</b>	<b>Date of Submission</b>
2019-20	17/01/2022

<b>Extended Profile</b>	
<b>1. Programme</b>	
<b>1.1</b> Number of courses offered by the institution across all programs during the year	37
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>2. Student</b>	
<b>2.1</b>	4648

Number of students during the year	
<b>File Description</b>	<b>Documents</b>
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2	1716
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
2.3	1420
Number of outgoing/ final year students during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	52
Number of full time teachers during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
3.2	57
Number of sanctioned posts during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	29
Total number of Classrooms and Seminar halls	
4.2	16797296
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	88
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

## 1.1 - Curricular Planning and Implementation

### 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and doc

A well planned process is adopted by the institute for the implementation of all the Under Graduate Classes are issued by the Department of Higher Education, the syllabus issued by the Devi Ahilya Vishwavidhyalaya, Indore for

For effective implementation of the curriculum, members of the staff prepare a timetable designed by the committee. However the university has included in designing the syllabus by appointing them as chairpersons or members. The institution provides basic requirements as separate departments for each department. Each department has its own departmental library and well equipped laboratories for teachers and students, computers along with internet wi-fi facility and modern teaching techniques, such as smart boards, LCD etc.

The contribution made by the institution for effective curriculum delivery is the curriculum provided by the affiliating university or other statutory body. The staff to follow the given time table strictly and getting their curriculum register duly signed by the head of the institution at the end of the session. Its staff members have been actively contributing to the development of new courses and members of the board of studies, who play a vital role in designing new courses, M.Phil/Ph.D. entrance exams and their course works.

File Description	Document
Upload relevant supporting document	
Link for Additional information	

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Contin

The Institution develops & deploys action plans for effective implementation following the academic calendar issued by the dept. of higher education.

The department of higher education prescribes an Academic Calendar. The institute incorporates many other co-curricular activities to honor students.

The academic Calendar includes, schedule of academic session, scheduled examination schedule, Examination schedule, preparation leaves and holidays for students are given in academic calendar. Institution adheres to the set norms. The norms established in the institute for the proper functioning of exams & CIE for conducting CIE is Circulated to the various dept. & also displayed.

A staff council meeting is held at the beginning of the session, in which the entire chalked out action plan is discussed and conveyed by the principal.

File Description	Document
Upload relevant supporting document	
Link for Additional information	

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of**

**A. All of the above**

## Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

### File Description

Details of participation of teachers in various bodies/activities provided as a response to the me

Any additional information

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective cou

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

37

### File Description

Any additional information

Minutes of relevant Academic Council/ BOS meetings

Institutional data in prescribed format (Data Template)

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requir

27

### File Description

Any additional information

Brochure or any other document relating to Add on /Certificate programs

List of Add on /Certificate programs (Data Template )

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total

950

### File Description

Any additional information

Details of the students enrolled in Subjects related to certificate/Add-on programs

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Hum into the Curriculum

Topics on the cross cutting issues such as gender, environment & sust professional ethics are part of the curriculum at U.G. and P.G. level studies are compulsory papers at degree level. For which Computer and available to the students. Guest Lecture are also organized on gender human values. In the under-graduate classes there is a complete paper

make student conscious towards the environment, situational pollution its problem and solution, eco-diversity and its conservation etc.

In the foundation course (English) of all the under-graduate classes, value based chapters are part of the curriculum.

In the syllabus of Political science, Botany, Zoology, Economics, Social English, etc. topics such as gender, environment, Human values and professional ethics are included in the curriculum at UG & PG level.

File Description

Any additional information

Upload the list and description of courses which address the Professional Ethics, Gender, Human Sustainability into the Curriculum.

### 1.3.2 - Number of courses that include experiential learning through project work/field

15

File Description

Any additional information

Programme / Curriculum/ Syllabus of the courses

Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses

MoU's with relevant organizations for these courses, if any

Institutional Data in Prescribed Format

### 1.3.3 - Number of students undertaking project work/field work/ internships

489

File Description

Any additional information

List of programmes and number of students undertaking project work/field work/ /internships (

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni

D. Any 1 of the following

File Description

Documents

URL for stakeholder feedback report

<https://docs.google.com/forms/d/1aMq3OMtoOzcYT0o7jATBX3XK1>

Action taken report of the

No File Uploaded



Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://docs.google.com/forms/d/1aMq3OMtoOzcYT0o'no_redirect#response">https://docs.google.com/forms/d/1aMq3OMtoOzcYT0o'no_redirect#response</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

2107

File Description	Documents
Any additional information	
Institutional data in prescribed format	

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1588

File Description
Any additional information
Number of seats filled against seats reserved (Data Template)

### 2.2 - Catering to Student Diversity

#### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programs for learners

The Institute collects, analyses and uses the data and information of performance (through the programme durations of the students) by evaluating regularity in classes, their performance, CCE and surprise tests. In extra coaching and guidance is provided to them by the subject teachers and tutorials. Extra classes are arranged for slow learners, reference books are provided to them for their better comprehension. To encourage the spirit of team work, students are asked to interact with the weaker ones so as to raise their performance. Classes or departmental activities are also carried out like organizing seminars to develop their interest in subject and provide them a platform for discussion. Mentors also take initiatives to deal with the slow learners by counselling them. Each faculty acts as a mentor to approximately 30-40 students, to whom students can approach for academic or college-related issues. On the other hand, the advanced students are given guidance so as to focus more on their weaker areas. They are also motivated to ascertain a strong and bright future for themselves.

File Description	Document
Paste link for additional information	
Upload any additional information	

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4648	84

File Description	Documents
Any additional information	

## 2.3 - Teaching- Learning Process

### 2.3.1 - Student centric methods, such as experiential learning, participative learning and providing enhancing learning experiences

To make learning more student-centric, a good infrastructure is provided which includes computers, internet, photocopier machines, printers and well-stocked General Library, every department has a separate departmental library and a conducive learning process. The departments also organize inter-disciplinary learning activities for the upgradation of students. The institution has been unceasingly organizing activities to develop critical thinking, creativity, scientific temper and to transform the students into innovators. To enhance the process of learning, departments form 'action groups' for academic activities like extempore, poetry recitation, poster, chart-making, group-discussions etc. Departments of Dance, Music (Vocal and Instrumental), Painting give ample scope to students to nurture their creativity in co-curricular activities. Visits and practicals in laboratories help them to demonstrate their knowledge.

File Description	Documents
Upload any additional information	
Link for additional information	

### 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description

The institution has made a continuous progress in the field of innovation in teaching. Members of the faculty use modern teaching aids to impart knowledge to students.

has well equipped labs, projectors, ICT facilities, photocopiers, and the faculty to deliver their lectures through power-point presentations. Coming from the lower strata of society are highly benefitted by these. They are motivated to prepare projects through power-point presentations and are very savvy. Internship and projects, which are mandatory for final year students, prove to be creative and innovative.

Students of senior classes are also encouraged to engage in classes of teaching and creating a bond amongst the two batches and help students in building their skills as well as in widening their knowledge.

So many teachers of the institute had developed ICT material or E content for education and asked them to develop and upload. The videos of E content were on a portal. So that not only the students of the institute but the students of other institutes were benefitted.

File Description
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Upload any additional information
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Provide link for webpage describing the ICT enabled tools for effective teaching-learning process
---

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the last year)

#### 2.3.3.1 - Number of mentors

68

File Description
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Upload, number of students enrolled and full time teachers on roll
--

Circulars pertaining to assigning mentors to mentees
--

Mentor/mentee ratio
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### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

52

File Description
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Full time teachers and sanctioned posts for year (Data Template)
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Any additional information
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List of the faculty members authenticated by the Head of HEI
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#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality

41

File Description
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Any additional information
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List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / time teachers for year (Data Template)

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution academic year)

#### 2.4.3.1 - Total experience of full-time teachers

552

File Description

Any additional information

List of Teachers including their PAN, designation, dept. and experience details(Data Template)

### 2.5 - Evaluation Process and Reforms

#### 2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

The Department of Higher Education has issued various modes of continuous CCE, and the institute strictly adheres to the set norms. Also a schedule higher education website for CCEs and examination. However, the semester the institute for the smooth and proper functioning of the semester examination issues a time-table for conducting CCE which is circulated to the various departments and is also displayed on the notice-boards. The various models of CCE

- Quiz
- Assignment & its presentation.
- Class teaching.
- Group Discussion.
- Group Talk.
- Poster, Chart, Model Preparation.
- Individual / Group project work.
- Report Writing.
- Study of the work or Biography of the Scientist / Author / Writer
- Innovation in Practical Work.
- Semi surprise class test.
- Library reading & survey work –
  - Bibliography
  - Comparison of book
- Role Play.
- Objective type questions.
- Performing of any experiment of a subject by an innovative method

File Description

Documents

Any additional information

Link for additional information

#### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time

Mechanism of internal assessment or CIE (CCE) is transparent and robust in variety. As mentioned above, the semester cell as per the instruction of Education, prepares the time-table of all graduate and post graduate at least a fortnight before the commencement of CCE's. The time-table is displayed in all departments, classes and also displayed on the notice-board, so that

students those who participate in NCC, NSS camps, Youth Festival or emergency, are granted special permission by the Principal to appear on a convenient day, scheduled by the concerned Professor. Each professor fills up the mark-lists. To maintain transparency, allotted marks are duly signed by them on the mark-list, before sending these marks on the D.A.V.V. website. last by the semester cell maintains all the staff can approach them for any sort of verification.

File Description	Documents
Any additional information	
Link for additional information	

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are communicated to teachers and students.

The programmes and the courses run in the institution are stated and communicated to teachers and students. Every course and programme has a syllabus which provides a wide range of choice to students. At the time of admission, the institution guides the students about the different programmes & courses. Student can pursue graduate degrees either go for higher studies like - Ph.D., B.Ed. or can take the options to take jobs in different areas, or students can appear in competitive exams. or starts their own small scale business.

File Description
Upload any additional information
Paste link for Additional information
Upload COs for all Programmes (exemplars from Glossary)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution

Attainment of programme outcomes, programme specific outcomes and course outcomes are evaluated by the institution by analyzing the results annually. For last year the academic performance of students has been almost about 98% to 99%. Approximately 60% of the students pursuing higher degrees 20 to 30% succeed in getting jobs by appearing in various schools, colleges, Bank etc. or become self-employed or entrepreneurs. The University to the institute also helps in analyzing the achievement of students. Programme outcomes are assessed through the performance of students in CCE's and end semester exams. Students are told about their short comings to over-come their weak points. The evaluation of students' performance by teachers through tests have improved. Projects and internships have enhanced their work experience through practical visits. Group discussions have boosted up their confidence level. The institution through which record of pass-out students is maintained and also of the students who have been placed.

File Description	Documents
Upload any additional information	
Paste link for Additional information	

## 2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1420

File Description

Upload list of Programmes and number of students passed and appeared in the final year exami

Upload any additional information

Paste link for the annual report

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution and details need to be provided as a weblink)**<https://docs.google.com/forms/d/1OpR1tSGm8AE1ZG9d3w8ALybeam5vWaEZjWXF>**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research p during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research pro during the year (INR in Lakhs)**

0

File Description

Any additional information

e-copies of the grant award letters for sponsored research projects /endowments

List of endowments / projects with details of grants(Data Template)

**3.1.2 - Number of teachers recognized as research guides (latest completed academic ye****3.1.2.1 - Number of teachers recognized as research guides**

20

File Description

Docum

Any additional information

Institutional data in prescribed format

**3.1.3 - Number of departments having Research projects funded by government and no****3.1.3.1 - Number of departments having Research projects funded by government and n**

0

File Description

List of research projects and funding details (Data Template)

Any additional information

Supporting document from Funding Agency

Paste link to funding agency website

## 3.2 - Innovation Ecosystem

### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation a

- The institute has created work environment through various curricular activities. As a result of which the students have strengthened their independent through self-employment.
- Career guidance cell helps students in choosing their career. Career holistic development of their personality are organized throughout the year.
- Mentoring: The institute has allotted specific number of students to a mentor. The mentors guide and counsel the students.
- Personality Development: The institute organizes workshops for personality development so that students are enlightened about the varied facets of communication, job interviews etc.
- Workshops on various subjects like clay modeling, Ganapati Making, Painting, Rakhi Making were conducted.
- Two vending machines, for providing sanitary napkins to the students at college premises. Career fairs are also organized by the Career & job opportunities to students. Consequently positive outcomes in students in good companies, self-employment of students are being noticed, financially independent and strong self-reliant.
- Nutrition week was celebrated so that Nutritional awareness can be created. Week Poster making competition, online quiz on nutrition, guest lecture & disease and script writing competition was organized.

File Description	Documen
Upload any additional information	
Paste link for additional information	

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual entrepreneurship year wise during the year

5

File Description
Report of the event
Any additional information
List of workshops/seminars during last 5 years (Data Template)

## 3.3 - Research Publications and Awards

### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

#### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

64

File Description
URL to the research page on HEI website



List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (
Any additional information

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the

21

File Description
Any additional information
List of research papers by title, author, department, name and year of publication (Data Template)

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers published in conference proceedings year wise during year

29

File Description
Any additional information
List books and chapters edited volumes/ books published (Data Template)

### 3.4 - Extension Activities

#### 3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students for social development, and impact thereof during the year

The institutions promotes neighborhood community activities to sensitize students for holistic development. The units of N.S.S. and red cross have been carrying out such activities for many years. These units play vital role in the social and community development.

The institute runs 02 units of NSS, which carried out various activities during the pandemic the unit had motivated people to follow public curfew to prevent the spread of virus. Online activities organized under covid-19 awareness campaign i.e. poster making & mask distribution.) e-quiz, online events organized on world's best app was organized on Zoom app. Online international yoga day was celebrated. The unit went to near by schools under "college chalo abhiyan" to motivate students to pursue studies and take admission in college.

Various programmes organized under Ek bharat shreshtha Bharat. Tree plantation drive under Hariyali Mahotsav.

A cleanliness drive was carried for campus development.

Blood donation activity was carried out. N.S.S. day, constitution day, International women's day was celebrated and programmes were organized and conducted by the N.S.S. unit.

On National voters day - various programmes were organized and conducted. Various activities were organized under Azadi ka Amrit Mahotsav.



File Description	Documents
Paste link for additional information	<a href="http://www.mlbgp">http://www.mlbgp</a>
Upload any additional information	No Fi

### 3.4.2 - Number of awards and recognitions received for extension activities from govern during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from bodies year wise during the year

7

File Description
Any additional information
Number of awards for extension activities in last 5 year (Data Template)
e-copy of the award letters

### 3.4.3 - Number of extension and outreach programs conducted by the institution through the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with ir Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

22

File Description
Reports of the event organized
Any additional information
Number of extension and outreach Programmes conducted with industry, community etc for the Template)

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in col Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue et

2623

File Description
Report of the event
Any additional information
Number of students participating in extension activities with Govt. or NGO etc (Data Template)

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange

year

5

File Description

e-copies of related Document

Any additional information

Details of Collaborative activities with institutions/industries for research, Faculty

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, corporate houses etc. year wise during the year**

0

File Description

e-Copies of the MoUs with institution./ industry/corporate houses

Any additional information

Details of functional MoUs with institutions of national, international importance, other universities etc. year

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities****4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning equipment etc.**

The College has a large campus which holds main building, new academic hostel, canteen, garden and playground. Keeping environment in view, cultivated in the premises in which students of Botany & Home Science practicals. The college has 25 departments most of them have computers. All departments have smart boards, projectors & photocopier machines.

The Institute also has RO machines to provide clean & pure drinking water. Departmental libraries facilitate students an easy access to books.

All the classrooms have adequate facilities of light, fans & furniture. Laboratories are well equipped. For the enhancement of quality education new technology is used. The college has ICT rooms equipped with smart board, computer, projector, etc. There is a staff room and girls common room along with separate staff & students.

File Description

Document

Upload any additional information

Paste link for additional information

**4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor)**

Students of the institute enthusiastically participate in various sports and cultural activities.

to the college. For the out-door games the grounds available for Sports Practice), volley-ball ground, Kho-Kho ground, kabaddi ground and a 2

As for the indoor games a mini gym is available, Table-Tennis facilities in the same room. Apart from this students are provided with sports kit, are also given incentives. Sports girls are given priority in admission given free admission. As an annual feature of the department, all play participation.

File Description	Documen
Upload any additional information	
Paste link for additional information	

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart

13

File Description
Upload any additional information
Paste link for additional information
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (IN

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year

15007497.42

File Description
Upload any additional information
Upload audited utilization statements
Upload Details of budget allocation, excluding salary during the year (Data Template)

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS Software

Nature of automated (Fully or Partially)

Version

Year of automated

SOUL

FULLY

2.00

2010

File Description	Documen
Upload any additional information	
Paste link for Additional Information	

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**D. Any 1 of the i**

File Description

Upload any additional information

Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Templ

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journa**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/**

**5900**

File Description

Any additional information

Audited statements of accounts

Details of annual expenditure for purchase of books/e-books and journals/e- journals during the

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login da completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**00**

File Description

Any additional information

Details of library usage by teachers and students

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

In order to improve and upgrade the IT facilities in college, the ins latest technology. The department of computer has projectors, compute facility and wi-fi facility. The college has a virtual class room and

Virtual Class has the facility of live video classes and students att subjects, students avail this facility for career counseling, yoga, c

The virtual class has high speed lease line connection, multimedia pr computer and invertor, along with the Broad band connection, the depe which has wi-fi range of 500 mt.

The office of the institute has High-Speed internet connection which are of I-3 Generation which are connected with Routers (wi-fi) of 20( machine, 03 all in one printer, 02 Routers and 02 wi-fi connections.

Working on the concept of Digital Library, the library has the facilities Laser Printer, Photocopy Machine, Scanner and has Internet Connection (modem (04 part), digital camera and also the CCTV Camera.

Almost all the departments of the college have computers and have the

File Description	Document
Upload any additional information	
Paste link for additional information	

#### 4.3.2 - Number of Computers

88

File Description	Documents
Upload any additional information	
List of Computers	

#### 4.3.3 - Bandwidth of internet connection in the Institution

A.  $\geq 50\text{MBPS}$

File Description
Upload any additional Information
Details of available bandwidth of internet connection in the Institution

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and salary component during the year (INR in lakhs)

118.01

File Description
Upload any additional information
Audited statements of accounts
Details about assigned budget and expenditure on physical facilities and academic support facilities

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing support facilities- laboratory, library, sports complex, computers and

The existence of any institute is based on the building, its infrastructure imparting education to the student. Basic facilities, like class room arrangement of light, ventilation and furniture etc. are required. The of education. Govt. MLB girls PG College Indore has always made an effort facilities within available resources. Professor and other college staff the ambiance. There is a committee to look after the maintenance, related to college building. Maintenance of computers is mainly done

college. The laboratory equipment's are maintained at the departments by hired technicians. For maintenance of electric goods, services of

The first and foremost requirement of any institute is clean and safe functional RO water coolers. There are three sports grounds in the institute connection has been taken. Two shades have been built up on the grounds for students. The only hall where cultural and academic activities are conducted college garden has been beautified.

File Description	Document
Upload any additional information	
Paste link for additional information	

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government

3853

File Description
Upload self attested letter with the list of students sanctioned scholarship
Upload any additional information
Number of students benefited by scholarships and free ships provided by the Government during the year (Date Template)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by agencies during the year

0

File Description
Upload any additional information
Number of students benefited by scholarships and free ships institution / non- government agencies (Date Template)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	<a href="http://www.mlbpggindia.org">http://www.mlbpggindia.org</a>

Any additional information	No
Details of capability building and skills enhancement initiatives (Data Template)	
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling during the year</b>	
1357	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling during the year</b>	
1357	
File Description	
Any additional information	
Number of students benefitted by guidance for competitive examinations and career counseling (Data Template)	
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>
File Description	
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee	
Upload any additional information	
Details of student grievances including sexual harassment and ragging cases	
<b>5.2 - Student Progression</b>	
<b>5.2.1 - Number of placement of outgoing students during the year</b>	
<b>5.2.1.1 - Number of outgoing students placed during the year</b>	
46	
File Description	
Self-attested list of students placed	
Upload any additional information	
Details of student placement during the year (Data Template)	
<b>5.2.2 - Number of students progressing to higher education during the year</b>	
<b>5.2.2.1 - Number of outgoing student progression to higher education</b>	

235

## File Description

Upload supporting data for student/alumni

Any additional information

Details of student progression to higher education

**5.2.3 - Number of students qualifying in state/national/ international level examinations GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

## File Description

Upload supporting data for the same

Any additional information

Number of students qualifying in state/ national/ international level examinations during the year

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at international level (award for a team event should be counted as one) during the year.**

0

## File Description

e-copies of award letters and certificates

Any additional information

Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)

**5.3.2 - Institution facilitates students' representation and engagement in various administrative activities (student council/ students representation on various bodies as per established procedure)**

To provide a platform to the students, effective measures may be taken to facilitate students representation and engagement in various administrative and extracurricular activities.

The purpose of the student participation is to give students an opportunity in organizing and carrying out college activities and service projects. that contribute to spirit of community welfare, the student participation encourages students.

In the institute, the relationship between the teacher & taught is not only in the classroom interaction, students have a very smooth & healthy relationship.



discuss all their problems, personal as well as related to the college.

The motive behind the student participation is to seek their suggestions and aspects of the institution.

File Description	Document
Paste link for additional information	
Upload any additional information	

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution

0

File Description
Report of the event
Upload any additional information
Number of sports and cultural events/competitions in which students of the Institution participated (organized by the institution/other institutions) (Data Template)

### 5.4 - Alumni Engagement

#### 5.4.1 - There is a registered Alumni Association that contributes significantly to the development and/or other support services

The college continues its interaction with students who have left College and have completed their degree. An unregistered alumni association of students and teachers has been formed to create a feeling of belonging and warmth among its members. It also provides a platform for the teaching staff to exchange views on issues related to the college. The participation of the faculty members is also a student of this college.

The alumni give suggestions on the functioning of the college, its improvement and also guide the students regarding career and job opportunities.

File Description
Paste link for additional information
Upload any additional information

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

#### 6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission

The location of the college Govt. MLB Girls P.G. College, is such that the students living in the close vicinity, belong to the lower middle class societal category. As students, the college has set a vision which states.

- "Teach the students to explore their potential, pursue their goal and have the determination to achieve it. "
- To ensure an independent and secure future with the mission that stimulates so as to promote quality in teaching, learning & research.
- Equal opportunities may be provided to students who come from backward society, thus the institute imparts education to its students to bring out their hidden talents.
- Since it is a girl's institution Thus the mission of the institute is to be politically, educationally, economically and legally.
- Being an era of science and advanced technology, The institute also aims to develop scientific temper, humanism and spirit of inquiry amongst its students.
- The governance of the institute plans and takes initiatives to develop the competencies and knowledge for employability and global competitiveness.

File Description	Document
Paste link for additional information	
Upload any additional information	

#### 6.1.2 - The effective leadership is visible in various institutional practices such as decentralization

Principal is the head of the institution, who appoints an administrative committee for various curricular & co-curricular activities to be carried out under the guidance of the principal and its members for the smooth execution of quality plans. Several committees are formed at various levels so that they can participate in decision making process for various programmes under the guidance of professors.

- The process of decentralization & participative management practices are followed. Well equipped rooms are allotted to each department, which provide a conducive environment for teaching and learning.
- The head of the departments are given freedom and flexibility to carry out their work in the interest of students and departments.
- Culture of participative management is promoted by forming various committees.
- Meetings are held, periodically by the principal of the institution to discuss issues and take decisions related to student progression of college.

File Description	Document
Paste link for additional information	
Upload any additional information	

### 6.2 - Strategy Development and Deployment

#### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute ensures that the stated mission of the overall development (Academic, Staff and Infrastructure) is executed with the co-operation of all the staff. The formation of various committees. The head of the institute along with the staff formulates action plans for all operations and incorporation of the same into the institutional plan.

For sustainable development of the institute, the purchase committee strategic planning is required hence a committee comprising of four members for the year 2020-21. The committee takes decisions on all the purchases for record for the transparency.

#### File Description

Strategic Plan and deployment documents on the website

Paste link for additional information

Upload any additional information

**6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies and service rules, procedures, etc.**

Principal is head of the institution who appoints an administrative officer as an administrative officer along with the administrative officer constitutes various committees and members. Meetings are conducted with heads of the departments to discuss students and other academic activities staff council (statutory Body) for the year related to major issues like - admission, student development is also called meetings with members of the staff to execute the orders in higher education, Bhopal from time to time. For the effective & efficient are circulated amongst the staff members, when ever received or sent college notice board group has been formed to keep the members of the activities. Since it is a Govt. institution, all service rules are followed of the state govt. similarly all the appointments are done by department appointment are made through advertisements as per vacancies on the regular teaching staff is based on performance seniority or through promotion (Class III, IV) like head clerk, accountant, lab technicians, Lab Attendant through State Govt.

#### File Description

Paste link for additional information

Link to Organogram of the institution webpage

Upload any additional information

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

#### File Description

ERP (Enterprise Resource Planning) Document

Screen shots of user interfaces

Any additional information

Details of implementation of e-governance in areas of operation, Administration etc (Data Template)

**6.3 - Faculty Empowerment Strategies**

**6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff**

For teaching and nonteaching staff of the college the Govt. runs various welfare measures like Gratuity, medical leave, earned leave, maternity leave, medical bill

Other than that as per service rules the employees are also entitled leave. At the demise of employee during his service time, any eligible given mercy appointment.

File Description	Documer
Paste link for additional information	
Upload any additional information	

**6.3.2 - Number of teachers provided with financial support to attend conferences/ work professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/work professional bodies during the year**

0

File Description
Upload any additional information
Details of teachers provided with financial support to attend conference, workshops etc during Template)

**6.3.3 - Number of professional development /administrative training programs organized teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes and non teaching staff during the year**

2

File Description
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).
Reports of Academic Staff College or similar centers
Upload any additional information
Details of professional development / administrative training Programmes organized by the Univ non teaching staff (Data Template)

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Program Development Programmes, Orientation / Induction Programmes, Refresher Course, Short**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz. Refresher Course, Short Term Course during the year**

56

File Description
IQAC report summary
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)

Upload any additional information

Details of teachers attending professional development programmes during the year (Data Temp

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute has a teacher's feed-back system, in which students give about the performance of the teacher. On the basis of the feed-back, to the concerned faculty for the required changes. The curricular and faculties are evaluated by the Principal through, self Performance Be are designed by the Department of Higher Education, Bhopal. Before sub the Principal, all the appraisal forms are scrutinized by the IQAC at any point of the self assessment mentioned by the applicant, it is me proforma point-wise, giving a strong valid reason for the disagreemer Principal has the power to agree or disagree with the view of the IQA Appraisal.

At the end of every financial year (i.e. end of March) the non teachi fills up a Performa which is provided by the institute. They are asse the assigned tasks, any remarkable accomplishment, knowledge of compi institute evaluate them on the basis of their efficiency / regularity with staff members and their sincerity.

File Description	Documen
Paste link for additional information	
Upload any additional information	

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the va carried out during the year with the mechanism for settling audit objections within a maxim

The college has a mechanism for both internal and external audit the chartered accountants who visit the college to check, cash books, vo statement and the balance sheet periodically. The college conducts at which ever source the grant is received like UGC, RUSA, state governn report showing the utilization of grant is sent to the concerned auth carried out by a government auditor appointed by the department of hi objection are found, the college works on it and takes necessary step

File Description
Paste link for additional information
Upload any additional information

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers: III)

#### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

0

File Description
Annual statements of accounts
Any additional information

## Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropes (Data Template)

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resour

To monitor the effective and efficient use of available financial res under State Government, U.G.C. RUSA and world Bank, separate committe different heads are received from time to time. According by every co tries to utilize the amount and make the optimal utilization of avail is called by the committee and proposals from every department are in within a specific time period. On receiving the proposals tenders are should be received for the further procedure. The traders quote their are opened before the whole committee and the one with the minimum bi of the expense and balance is maintained by the committee. This recor committee.

File Description	Documen
Paste link for additional information	
Upload any additional information	

### 6.5 - Internal Quality Assurance System

#### 6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionaliz processes

The IQAC analyses the needs of the institution parts forth the propos deployed. The committee reviews the progress of the work from time to teachers & students to conduct research activities in academic field.

During the year one faculty development programme, webinar, one inter webinars have been organized in the institute. In these webinars a la taken part. Out of 52 regular teachers of the institute 20 teachers a guidance, 64 have registered for the doctoral degrees. Research schol works and 11 have been awarded the doctoral degree.

Professors of college have published their respected Research papers international journals.

IQAC analyses the requirements of the institution regarding the infra proposals. Constant efforts were made by IQAC committee along with dev proposal for a new large academic block as well as a large and spacie Bank. Consequently an amount of 6.5 crores has been sanctioned from V new large academic block and Library block has started, for library a 1 crore. For renovation of labs and purchasing equipment like compute projector, the institute has received 1 crore rupees from RUSA.

File Description	Documen
Paste link for additional information	
Upload any additional information	

#### 6.5.2 - The institution reviews its teaching learning process, structures & methodologies of c intervals through IQAC set up as per norms and recorded the incremental improvement in va



The IQAC at periodic intervals reviews the teaching learning process, operation and learning outcomes and accordingly makes efforts for the

ICT facilities -The institute provides modern technological facilities for the up gradation of knowledge and subject of both students and - equipped labs, photocopier machines and printers. It also has a rich easy access to teachers and students. College library is the member of and e-journals. A virtual class room has also been set-up, where students online through NIC, Bhopal regularly.

At the time of III cycle of accreditation the strength was 3734 and the

File Description	Document
Paste link for additional information	
Upload any additional information	

<b>6.5.3 - Quality assurance initiatives of the institution include:</b> Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above
---	-----------------------

File Description
Paste web link of Annual reports of Institution
Upload e-copies of the accreditations and certifications
Upload any additional information
Upload details of Quality assurance initiatives of the institution (Data Template)

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute is a girls college, hence the responsibility to educate becomes a matter of grave concern. Therefore, the college from time to time awareness among the students through various means. There is a cell for harassment and anti-ragging committee, which play an important role to gender issue

- Campus has CCTV cameras fixed at specific locations and in many corners
- Separate washrooms for male & female teaching and non teaching staff
- At the time of admission IDs are issued to students.
- A girls' common room with attached washrooms.
- Sanitary pad machine has been installed.
- Each professor is a mentor to 40-45 students for guiding and counselling
- Parent teacher meetings are also conducted to involve wards parents in college.
- Guards appointed for day & night shifts separately in the institution
- Organizing programmes on gender sensitization issues like female empowerment through 'Nukkad Natak', rallies, quiz, guest lectures and workshops

**First-aid box available for any emergency.**

## File Description

Annual gender sensitization action plan

Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Communal facilities d. Any other relevant information

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

## File Description

## Documents

Geo tagged Photographs

Any other relevant information

**7.1.3 - Describe the facilities in the Institution for the management of the following types of waste (within 200 words)** Solid waste management Liquid waste management Biomedical waste management Hazardous chemicals and radioactive waste management

The city of Indore has been the recipient of the cleanest city of the country continuously. Hence, the college too has tried to inculcate the spirit of cleanliness among the students and staff. A pair of litter-bins (green and blue) for wet and dry garbage are placed at different spots of college. Also a red dust-bin has been put before the Chemistry department for hazardous e-waste.

A vermin-compost is built within the college premises where the wet-garbage is converted into manure. On the other hand the dry garbage is regularly disposed off.

## File Description

Relevant documents like agreements / MoUs with Government and other approved agencies

Geo tagged photographs of the facilities

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

## File Description

Geo tagged photographs / videos of the facilities

Any other relevant information

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways



<b>4. Ban on use of plastic</b> <b>5. Landscaping</b>	
File Description	
Geo tagged photos / videos of the facilities	
Various policy documents / decisions circulated for implementation	
Any other relevant documents	
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>B. Any 3 of the following</b>
File Description	
Reports on environment and energy audits submitted by the auditing agency	
Certification by the auditing agency	
Certificates of the awards received	
Any other relevant information	
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>C. Any 2 of the following</b>
File Description	
Geo tagged photographs / videos of the facilities	
Policy documents and information brochures on the support to be provided	
Details of the Software procured for providing the assistance	
Any other relevant information	
<b>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e regional, linguistic, communal socioeconomic and other diversities (within 200 words).</b>	
<p><b>The location of the college is such that the majority of students live belongs to the lower middle class society and diversified background communal socioeconomic &amp; other diversities.</b></p> <p><b>The institute is determined to ensure an independent &amp; secure future</b></p>	

Equal opportunities may be provided to students who come from diverse backgrounds. The institute imparts education to its students to develop their skills and talents so that their abilities & aptitudes may find full scope to flourish.

Institute goal is to empower women politically, educationally, economically and socially.

The institute also aims at developing the scientific temper, humanism and brotherly humanity amongst its students.

The institute plans and takes equal initiatives to develop skills, technical knowledge for employability & global competitiveness.

#### File Description

Supporting documents on the information provided (as reflected in the administrative and academic documents of the Institution)

Any other relevant information

### 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations and responsibilities of citizens

The mission of the institute would remain incomplete if it fails to instill in its students aesthetic values is not only the attainment of a degree but to instill in them values like compassion, patience and politeness amongst students, to make them better citizens. The institute makes its utmost effort to increase the sensitivity and awareness of its students towards society. The devoted staff of college focuses on all-round development of students like NCC and NSS work ceaselessly throughout the session to encourage students to contribute their services in many social activities so as to inculcate a sense of responsibility, discipline, character-building and gain confidence. Teachers promote harmony among its fellow beings, hence teachers on various occasions emphasize on developing the quality of congeniality and co-existence for preserving social harmony.

To sensitize the students, guest lectures were organized by the institute. On 23rd January 2021 lecture on "kya aalasi aur akarmanya jeevan shreshth parishram se hi safalata prapt hoti hai", "vidvan ka samman sarvatra aatmnirbharta ke sath aata hai", "bar bar prayatn karne se hi asambhavit hai" type of lectures were organized for students so that the students will become responsible human being.

#### File Description

Details of activities that inculcate values; necessary to render students in to responsible citizen

Any other relevant information

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

File Description
Code of ethics policy document
Details of the monitoring committee composition and minutes of the committee meeting, number of reports on the various programs etc., in support of the claims
Any other relevant information

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and programmes

The institute celebrates Independence Day on 15th August, in which students participate for flag hoisting and national song. Students sing patriotic songs and perform skits on Independence Day. Students of the Department of Vocal Music also perform and sweets are distributed to everyone. 05th September, the birth anniversary of S. P. Mukherjee is celebrated as Teacher's Day on which students felicitate teachers.

12th January, 'Vivekanand Jayanti' is celebrated as 'Yoga Day' on which students perform yoga under the supervision of Yoga Instructor. 26th January, the Republic Day is celebrated with great zeal in which after flag hoisting, national anthem, is sung, sweets are distributed. 30th January, the death anniversary of Mahatma is celebrated as 'Sarv Dharma Divas', a programme is organized in which religious discourses are delivered after paying homage to the father of the nation. Students perform devotional songs and at 11 a.m. silence for two minutes is observed by the institution in memory of departed leader.

File Description
Annual report of the celebrations and commemorative events for the last (During the year)
Geo tagged photographs of some of the events
Any other relevant information

### 7.2 - Best Practices

#### 7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC

##### Best Practice -1

1. Title of the Practice- Clean and Green Camps
2. Objective of the Practice- Environmental pollution causes Global Warming and affects the whole civilization.
3. The Context- Vegetable peels, fallen and dry leaves are used for vermin compost.
4. The Practice- The extensive plantation in the college premises helps in making the campus clean and green.
5. Evidence of Success- The college campus surrounded by green trees and lawns.
6. Problems Encountered and Resources Required- Since the college is situated in an industrial city where environment is affected by increasing smoke and dust.
7. Notes- A NakshatraVatika has been developed.

##### Best Practice -2

1. Title of the Practice- Water Conservation
2. Objective of the Practice - Scarcity of water has become a national problem.

3. The Context - The water crisis is chiefly because of deforestation in part many years.
4. The Practice - The institute took measures to install water-harvesting building, rear-block.
5. Evidence of Success - Due to these efforts, water has been accumulated at the institute from facing water-scarcity throughout the year.
6. Problems Encountered and Resources Required- The institute has always educated students and staff to save water.

Notes - As a result of conservation of water the college has been able to provide water not only of college but also of the 02 blocks of hostel.

#### File Description

Best practices in the Institutional website

Any other relevant information

### 7.3 - Institutional Distinctiveness

#### 7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust

In the year 1963, the college came into existence with a modest number of students. Since then, there has been a constant increase in the number of admissions (4648) due to the efforts of the faculty and staff. The chief vision of the institute is to make the girl student confident and also to explore their potential and scale the heights of success.

As a consequence, the institute has been giving almost 90-95 % results in the board examinations with very few failures and a few dropouts.

There are 15 PG departments in the Institute. Dance is a only PG department. All the faculty members are performing artists of National and International level. Harmalkar Head of the dance department has many awards to her credit like Mani award, Phadke Samman, Shikhar Samman, Abhinav Kala Samman and many more.

Same goes with Drawing and Painting, very few colleges in M.P. have taken such walks of life came to institute for this particular subject.

Over all the institute tries to help students in developing skills and the enhancement of cultural and literary activities.

#### File Description

Appropriate web in the Institutional website

Any other relevant information

#### 7.3.2 - Plan of action for the next academic year

IQAC analyses the requirement of the institution regarding the infrastructure and accordingly makes proposals. Efforts are made by IQAC committee along with the development committee for a new academic block and for a large and spacious library.

IQAC makes persistent efforts for the development of college. For the next year the proposals are as follows:

1. To organize faculty development programme to enhance the knowledge and skills.
2. Academic audit.
3. Research proposals to different funding agencies.

4. To increase placements.
5. To increase interdisciplinary academic activities.
6. To organize national and international seminar/webinars.
7. To start more certificate/Add on courses.
8. To start B-Voc courses.
9. To organize workshop for the students and faculty.
10. MOUs with well-known institutes for collaboration.